

**LAW OFFICE OF**  
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**BANKRUPTCY REQUIRED DOCUMENTS**

The following documents are mandatory and your case cannot be filed without them. Place each in a file folder to bring to Loretta Burnett. Check each box when the documents are in your file!

In File N/A

- Copies of Last 3 years' tax returns (Fed & CO)  
Comments: \_\_\_\_\_
- Pay stubs over the last 6 months  
Comments: \_\_\_\_\_
- If you own a business: last 6 months profit & loss by month  
Comments: \_\_\_\_\_
- Recent utility, electric, water, cell & internet bills  
Comments: \_\_\_\_\_
- Picture ID  
Comments: \_\_\_\_\_
- Social Security Card (preferably not laminated)  
Comments: \_\_\_\_\_
- Three months of credit card statements  
Comments: \_\_\_\_\_
- Real estate owners: a Title Company O & E Report  
(Errs & Omission)  
Comments: \_\_\_\_\_
- Real Estate owners with judgments: O & E Report, as above.  
Comments: \_\_\_\_\_
- Loan documents on every secured vehicle  
Comments: \_\_\_\_\_
- Mortgage loan statements  
Comments: \_\_\_\_\_
- Documentation on each secured loan  
Comments: \_\_\_\_\_
- Retirement statement-pension, 401K etc  
Comments: \_\_\_\_\_
- All bills including collection letters & lawsuits  
Comments: \_\_\_\_\_
- Life Insurance Policies  
Comments: \_\_\_\_\_
- Daycare statement if applicable  
Comments: \_\_\_\_\_
- Proof of tithing if applicable  
Comments: \_\_\_\_\_
- Credit counseling certificate  
(financial management certificate is due post filing)  
Comments: \_\_\_\_\_
- Credit report  
Comments: \_\_\_\_\_